



Cashion Board of Education Regular Meeting  
Monday, April 10, 2023 6:00 PM Central

Administration Office  
101 N. Euclid Ave.  
Cashion, OK 73016

**1. Call to order**

President Ballard called the meeting to order at 6:00pm

**2. Establish quorum**

Attendance Taken at 6:00 PM.

Steve Andrews: Present

Jessica Ballard: Present

Chris Carroll: Present

Chris Gibson: Present

Jake McKeever: Absent

Also attending: Leon Ashlock, Superintendent and Stephanie White, Minutes Clerk

**3. Discussion / possible action on certifying the results of the school board election from the Kingfisher County Election Board**

Motion to certify election results. This motion, made by Chris Carroll and seconded by Chris Gibson, passed.

Steve Andrews: Yea

Jessica Ballard: Yea

Chris Carroll: Yea

Chris Gibson: Yea

Jake McKeever: Absent

Yea: 4, Nay: 0, Absent: 1

**4. Administer the oath of office and loyalty oath to Jake McKeever**

Attendance Update Taken at 6:02 PM.

Jake McKeever: Present

President Ballard administered the Oath of Office and Loyalty Oath to Jake McKeever.

**5. Discussion / possible action to elect a president of the board**

Motion to elect Jessica Ballard as Board President. This motion, made by Steve Andrews and seconded by Chris Carroll, passed.

Steve Andrews: Yea

Jessica Ballard: Yea  
Chris Carroll: Yea  
Chris Gibson: Yea  
Jake McKeever: Yea  
Yea: 5, Nay: 0

**6. Discussion possible action to elect a vice-president of the board**

Motion to elect Chris Carroll as vice-president of the board. This motion, made by Chris Gibson and seconded by Steve Andrews, passed.

Steve Andrews: Yea  
Jessica Ballard: Yea  
Chris Carroll: Yea  
Chris Gibson: Yea  
Jake McKeever: Yea  
Yea: 5, Nay: 0

**7. Discussion possible action to elect clerk of the board**

Motion to elect Chris Gibson as board clerk. This motion, made by Chris Carroll and seconded by Steve Andrews, passed.

Steve Andrews: Yea  
Jessica Ballard: Yea  
Chris Carroll: Yea  
Chris Gibson: Yea  
Jake McKeever: Yea  
Yea: 5, Nay: 0

**8. Discussion / possible action to elect deputy clerk of the board**

Motion to elect Steve Andrews as board deputy clerk. This motion, made by Chris Gibson and seconded by Jake McKeever, passed.

Steve Andrews: Yea  
Jessica Ballard: Yea  
Chris Carroll: Yea  
Chris Gibson: Yea  
Jake McKeever: Yea  
Yea: 5, Nay: 0

**9. Consent Agenda (Consent Agenda may be voted separately at the request of any member of the Board of Education)**

Motion to approve Consent Agenda. This motion, made by Chris Carroll and seconded by Chris Gibson, passed.

Steve Andrews: Yea  
Jessica Ballard: Yea  
Chris Carroll: Yea  
Chris Gibson: Yea  
Jake McKeever: Yea  
Yea: 5, Nay: 0

**A. Vote to approve the agenda as part of the minutes**

**B. Vote to approve the minutes from the regular meeting of March 6 2023**

**C. Vote to approve the treasurer's report**

**D. Vote to approve the child nutrition report**

**E. Vote to approve the activity fund report**

**F. Vote to approve activity requests, fundraiser requests, and purpose of expenditure forms**

**10. Items for Board Action:**

**A. Vote to approve purchase order encumbrances for 2022-2023**

Motion to approve encumbrances as listed. This motion, made by Chris Gibson and seconded by Chris Carroll, passed.

Steve Andrews: Yea  
Jessica Ballard: Yea  
Chris Carroll: Yea  
Chris Gibson: Yea  
Jake McKeever: Yea  
Yea: 5, Nay: 0

**i. General Fund: P.O. # 541 - 613 and P.O. # 50162- # 50165 and increase # 1123-7 by \$1,000, # 1123-15 by \$10,000, # 1123-20 by \$5,000, # 1123-33 by \$5,000, # 1123-65 by \$1,500, # 1123-108 by \$3,000 and #1123-111 by \$10,000 totaling \$218,504.71**

**B. Vote to approve payments for 2022-2023**

Motion to approve payments as listed. This motion, made by Chris Carroll and seconded by Chris Gibson, passed.

Steve Andrews: Yea  
Jessica Ballard: Yea  
Chris Carroll: Yea  
Chris Gibson: Yea  
Jake McKeever: Yea  
Yea: 5, Nay: 0

**i. General Fund payment numbers 1894-2140 totaling \$687,304.91**

**ii. Child Nutrition Fund payments 34-35 totaling \$21,545.69**

**C. Discussion/possible action on the following transfers of funds**

Motion to approve transfers. This motion, made by Chris Gibson and seconded by Chris Carroll, passed.

Steve Andrews: Yea  
Jessica Ballard: Yea  
Chris Carroll: Yea  
Chris Gibson: Yea  
Jake McKeever: Yea  
Yea: 5, Nay: 0

**i. Transfer \$380.00 from activity accounts #802 and #808 (girls and boys basketball) to general fund to pay T. Karnes & A. Thomas for basketball gate worker.**

**ii. Transfer \$200.00 from activity account #802 and 808 (girls and boys basketball) to general fund to pay Amber Thomas for working concession.**

**11. Discussion / possible action on hosting the 2023 Boom Fest.**

Motion to allow Boom Fest 2023 as presented. This motion, made by Chris Carroll and seconded by Chris Gibson, passed.

Steve Andrews: Yea  
Jessica Ballard: Yea  
Chris Carroll: Yea  
Chris Gibson: Yea  
Jake McKeever: Yea  
Yea: 5, Nay: 0

**12. Discussion / possible action to declare 3 tractor implements/attachments ( 2 tillers 1 box blade) as surplus**

Motion to declare items surplus as presented. This motion, made by Chris Gibson and seconded by Jake McKeever, passed.

Steve Andrews: Yea

Jessica Ballard: Yea

Chris Carroll: Yea

Chris Gibson: Yea

Jake McKeever: Yea

Yea: 5, Nay: 0

**13. Discussion / possible action on the following school policies; 1. FOB 2. FO-R5**

Motion to approve both policies as presented. This motion, made by Chris Carroll and seconded by Chris Gibson, passed.

Steve Andrews: Yea

Jessica Ballard: Yea

Chris Carroll: Yea

Chris Gibson: Yea

Jake McKeever: Yea

Yea: 5, Nay: 0

**14. Discussion/Possible action on contract with Precision Speech Services for speech language pathology services for the 2023-24 school year.**

Motion to approve contract with Precision Speech as presented. This motion, made by Chris Carroll and seconded by Chris Gibson, passed.

Steve Andrews: Yea

Jessica Ballard: Yea

Chris Carroll: Yea

Chris Gibson: Yea

Jake McKeever: Yea

Yea: 5, Nay: 0

**15. Discussion/possible action on a contract with Vicky Stone for physical therapy services for the 2023-24 school year**

Motion to approve contract with Vicky Stone for PT services. This motion, made by Chris Gibson and seconded by Chris Carroll, passed.

Steve Andrews: Yea

Jessica Ballard: Yea

Chris Carroll: Yea

Chris Gibson: Yea

Jake McKeever: Yea

Yea: 5, Nay: 0

**16. Discussion/Possible action on a contract with Today's Therapy Solutions for Occupational Therapy services for the period of 4/15/2023 to 7/30/2023**

Motion to approve contract with Today's Therapy Solutions for OT services as presented. This motion, made by Steve Andrews and seconded by Chris Gibson, passed.

Steve Andrews: Yea

Jessica Ballard: Yea

Chris Carroll: Yea

Chris Gibson: Yea

Jake McKeever: Yea

Yea: 5, Nay: 0

**17. Discussion/Possible action on a contract with Quality Choice Testing LLC for drug testing services for the 2023-24 school year**

Motion to approve contract with Quality Choice Testing LLC as presented. This motion, made by Steve Andrews and seconded by Chris Gibson, passed.

Steve Andrews: Yea

Jessica Ballard: Yea

Chris Carroll: Yea

Chris Gibson: Yea

Jake McKeever: Yea

Yea: 5, Nay: 0

**18. Discussion possible action on class contracts with Francis Tuttle for 2023-2024 school year.**

Motion to approve contracts with Francis Tuttle as presented. This motion, made by Chris Carroll and seconded by Steve Andrews, passed.

Steve Andrews: Yea

Jessica Ballard: Yea

Chris Carroll: Yea

Chris Gibson: Yea

Jake McKeever: Yea

Yea: 5, Nay: 0

**19. Discussion/Possible action on approving a "Government Entity Settlement Agreement" in the amount of \$8,325 with JUUL Labs, Inc**

Motion to approve settlement agreement. This motion, made by Chris Carroll and seconded by Chris Gibson, passed.

Steve Andrews: Yea

Jessica Ballard: Yea

Chris Carroll: Yea  
Chris Gibson: Yea  
Jake McKeever: Yea  
Yea: 5, Nay: 0

**20. Discussion/Possible action on allowing properly trained district staff to keep a stock Albuterol inhaler and administer it to students who are experiencing "respiratory distress" in accordance with Oklahoma Senate Bill 381**

Motion to approve letter notifying parents of Senate Bill 381. This motion, made by Chris Gibson and seconded by Steve Andrews, passed.

Steve Andrews: Yea  
Jessica Ballard: Yea  
Chris Carroll: Yea  
Chris Gibson: Yea  
Jake McKeever: Yea  
Yea: 5, Nay: 0

**21. Superintendent's Report**

- \* Bond information was sent out to parents and patrons today
- \* Friday, April 14th, is the deadline to register to vote
- \* The school has put in an order for a new handicap accessible van
- \* We are in the process of getting property insurance bids for 23-24
- \* Graduation is May 19th

**22. Proposed Executive Session to discuss:**

A.

**Conduct confidential communications between the Board and its attorney concerning a pending investigation regarding a third party vendor who has contracted with the District, the Board having been advised by its attorney that disclosure will seriously impair the ability of the School District to conduct the pending litigation in the public interest, pursuant to Okla. Stat. tit. 25 § 307(B)(4).**

**B. Resignations 25 S Sect. 307 (B) (6 & 7)**

**C. Employment of substitute teacher(s) 25 Sect. 307 (B) (1)**

**D. Employment of non-certified staff 25 S Sect. 307 (B) (1)**

**E. Employment of certified staff 25 S Sect. 307 (B) (1)**

**23. Vote to enter executive session**

Motion to enter executive session at 6:58pm. This motion, made by Chris Carroll and seconded by Steve Andrews, passed.

Steve Andrews: Yea

Jessica Ballard: Yea

Chris Carroll: Yea

Chris Gibson: Yea

Jake McKeever: Yea

Yea: 5, Nay: 0

**24. Acknowledgement that Cashion Public Schools' Board of Education left executive session at (specify time by the board president)**

President Ballard acknowledged the Board left executive session at 8:35pm

**25. Executive session minutes compliance announcement**

**A. State and record who was present for executive session**

Present: Ballard, Carroll, Gibson, Andrews, McKeever, Ashlock and Bo Rainey, school attorney (via phone)

**B. State and record that executive session discussion was limited to items listed on executive session agenda**

Discussion was limited to items 22A - 22E

**C. State and record that no action was taken**

No action was taken.

**26. Discussion / possible action on resignations to date**

Motion to accept the resignations of Brianna Luper, Kaitlyn Johnson, Sundi Wood, Emily Harrel and Karen McCabe. This motion, made by Chris Carroll and seconded by Chris Gibson, passed.

Steve Andrews: Yea

Jessica Ballard: Yea

Chris Carroll: Yea

Chris Gibson: Yea

Jake McKeever: Yea

Yea: 5, Nay: 0



**27. Discussion / possible action on employment of substitute teachers**

Motion to approve employment of Cassie Larman and Ashlee Noriega as substitute teachers. This motion, made by Chris Carroll and seconded by Chris Gibson, passed.

Steve Andrews: Yea  
Jessica Ballard: Yea  
Chris Carroll: Yea  
Chris Gibson: Yea  
Jake McKeever: Yea  
Yea: 5, Nay: 0

**28. Discussion /possible action on employment of non-certified staff**

No action

**29. Discussion /possible action on employment of certified staff**

Motion to approve employment of Jeff Jordan as HS English teacher. This motion, made by Chris Carroll and seconded by Chris Gibson, passed.

Steve Andrews: Yea  
Jessica Ballard: Yea  
Chris Carroll: Yea  
Chris Gibson: Yea  
Jake McKeever: Yea  
Yea: 5, Nay: 0

**30. Discussion/Possible action on 2023-24 Cashion support employee pay scale.**

Motion to approve 2023-24 support staff pay scale with the following changes to the previous pay scale as presented. This motion, made by Chris Carroll and seconded by Chris Gibson, passed.

Steve Andrews: Yea  
Jessica Ballard: Yea  
Chris Carroll: Yea  
Chris Gibson: Yea  
Jake McKeever: Yea  
Yea: 5, Nay: 0

**31. Discussion/Possible action on allowing support staff to bring in up to 10 years of similar in-state experience and 5 years of out of state experience at a public school for the purposes of pay scale placement**

Motion to allow support staff to bring in up to 10 years of similar in-state experience and 5 years of out of state experience at a public school for the purposes of pay scale placement. This motion, made by Chris Carroll and seconded by Chris Gibson, passed.

Steve Andrews: Yea  
Jessica Ballard: Yea  
Chris Carroll: Yea  
Chris Gibson: Yea  
Jake McKeever: Yea  
Yea: 5, Nay: 0

**32. New Business**

Motion to approve general fund payments #2141 - 2147 in the amount of \$45,367.18. This motion, made by Chris Carroll and seconded by Chris Gibson, passed.

Steve Andrews: Yea  
Jessica Ballard: Yea  
Chris Carroll: Yea  
Chris Gibson: Yea  
Jake McKeever: Yea  
Yea: 5, Nay: 0

**33. Vote to Adjourn**

Motion to adjourn at 8:39pm. This motion, made by Jake McKeever and seconded by Chris Gibson, passed.

Steve Andrews: Yea  
Jessica Ballard: Yea  
Chris Carroll: Yea  
Chris Gibson: Yea  
Jake McKeever: Yea  
Yea: 5, Nay: 0

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President

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Vice President

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Clerk

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Member

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Member